



## Clinical Program Manager

**Corporate Profile:** Hana Biosciences, Inc. (NASDAQ: HNAB) is a South San Francisco, CA-based biopharmaceutical company focused on acquiring, developing, and commercializing innovative products to strengthen the foundation of cancer care. The company is committed to creating value by building a best in-class team, accelerating the development of lead product candidates, expanding its pipeline by being the alliance partner of choice, and nurturing a unique company culture.

**Job Functions:** The Clinical Program Manager will be an active member and team player in the Clinical Operations group. This position will be reporting to the Director, Clinical Operations and will have the following responsibilities:

- Partner with the medical monitor, clinical staff, and other departments, to ensure the clinical trials are conducted in accordance with corporate SOPs and Guidelines, Good Clinical Practices, ICH Guidelines and applicable federal and national regulations.
- Contribute and have the ability and experience to take the lead in the development of relevant documents for Phase I through III studies including protocols, informed consents, CRFs, monitoring plans, and data management plans.
- Manage the process for the development of abstracts, presentations, manuscripts, clinical study reports and investigator brochures under the direction of the clinical program lead and/or medical monitor.
- Lead the preparation of safety, interim and final study reports and resolving data discrepancies.
- Participate in evaluating study drug supply requirements and managing logistics.
- Negotiate and manage study budgets and contracts with investigative sites and vendors.
- Manage the process for selecting, initiating, monitoring, and closing a clinical research investigative site according to corporate SOPs and GCP/ICH requirements, and have the ability to lead a CRO delegated to perform these responsibilities.
- Manage sites, CRO/Vendor relationships, and CRAs.
- Coordinate and present in Investigator meetings.
- Train study coordinators, vendors and investigators regarding GCP, ICH, and Hana Biosciences processes.
- Contribute to the preparation and finalization of corporate SOPs.
- Contribute to the training and development of junior level clinical staff including project assistants and clinical research associates.
- Travel 20 – 30%.

**Qualifications:** A Bachelors of Science/Bachelor of Arts degree in a relevant scientific discipline or equivalent. Candidates for this position should have a minimum of 6 years of Clinical Operation experience in the pharmaceutical industry or equivalent, and have the training and experience to complete the functions of the job described above. Oncology experience preferred. Candidates must possess knowledge of GCP and ICH guidelines,

regulatory requirements and quality assurance procedures. In addition, candidates should have leadership skills, strong written communication and presentation skills including the use of appropriate medical/scientific terminology, critical thinking and problem solving abilities, strong attention to detail and meticulous with follow-through, ability to work in a fast paced environment, and excellent computer skills which include MS Word, MS PowerPoint, MS Excel, MS Outlook.

To apply for this position please submit your resume to [info@hanabiosciences.com](mailto:info@hanabiosciences.com) or contact Sue Hirabayashi, Director, Clinical Operations at (650) 228-5036 or [sue.hirabayashi@hanabiosciences.com](mailto:sue.hirabayashi@hanabiosciences.com)